

MEETING MINUTES - Colorado Skies Academy

Meeting

Date	Thursday, January 30, 2020
Started	5:30 PM
Ended	8:42 PM (MST)
Location	Blue Sky Aviation Gallery 13005 Wings Way, Englewood, CO 80112 Zoom Meeting: https://zoom.us/j/7724665686 Meeting ID: 772 466 5686 Dial in Number: 1-669-900-6833
Purpose	Regular scheduled meeting
Chaired by	Christa Coryell
Recorder	Jonelle Godfrey

Attendance

Present:	Suzanne Acheson, Yvette Brown, Yvette Brown, Christa Coryell, Lori Deacon, Ralph Forsythe, Jonelle Godfrey, Jonelle Godfrey, Jenny Johnson Barker, Amer Kuric, Amer Kuric, April Lanotte, Monique Myers, Monique Myers, Amber Raskin, Carla Sanchez, Chris Swathwood, Mark Van Tine, Chris West
Absent:	Shannon Barragan, Natasha Baugh, Lynn Boop, Espi Briones, April Cauthron, Dawn Evenson, Kathleen Fredette, Kim Lytle, Manuel Ortega, Amber Raskin, Elaine Williamson

Meeting documents

Minutes

1. Opening Items

1.1. Call The Meeting To Order

Meeting called to order at 5:40pm

Status: Completed

1.2. Roll Call

Status: Completed

1.3. Approve Agenda

Christa Motioned to amend the agenda to add items 6.5 and 6.6

Second -

Motion passed

Status: Completed

1.4. Approve Minutes

Motion to approve - Christa

second - Chris West

Minutes approved

Status: Completed

- CSA board meeting notes 121019.pdf
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2. Curriculum Moment

2.1. Curriculum Moment

None

Status: Completed

3. Public Comments

3.1. Public Comments

Public comments can be permitted. Maintaining order and a professional environment while the public is respectfully heard protects the board's ability to efficiently accomplish the public's business.

Status: Completed

4. Consent Items

4.1. Personnel Report

Director provided Personnel Report

New care team member

Status: Completed

5. Discussion And Communication Items

5.1. Director Report

School Director provided report

Status: Completed

- School Director's Report 1.30.2020.docx
 - January Enrollment Report.docx
-

5.2. Service Provider Report

iLEAD provided service report and enrollment trend

Status: Completed

- 2019 December Colorado SKIES Academy Service Provider Report - Sheet1.pdf
 - CSA_2020.1.30_Enrollment_Report.pdf
-

5.3. Financial Report

Lori Deacon provided the December Financial Report

Status: Completed

- CSA FY20 financials 201912.xlsx
-

5.4. Committee and Board Training Reports

Building and Facilities - Ralph

Curriculum - MAP Results

Enrollment Update

Aerospace/Aviation Corporate Fundraising/Outreach

Safety and Security

Board Training Modules update

- Update on modules completed
- Reassign modules

Board Committees

- Board Development
- Parent Engagement

Christa provided an update on board training requirements due by June 2020.

Board has committed to complete one training module by the next board meeting in February.

Suggested Board committees:

Outreach/Parent Engagement

Board Development

Board committee updates:

Facility/Safety - Ralph provided an update on facility/permits

Capital - Mark provided an update on capital campaign

Curriculum - April - No update

Outreach - Jenny - provided an update on outreach

Status: Completed

- Website and Log In Information - CSA Board Training Update 5-7-19 (4) (3) (2) (2).pdf
 - Year 1 Assigned Online Board Training Modules - Due 06302020.pdf
-

5.5. Consider potential marketing proposal

School Director provided a proposed marketing plan

Status: Completed

- iLEAD Schools_ Colorado SKIES 2020 Recommendation.pdf
-

6. Action Items

6.1. Consider Grant Proposal from Zim Consulting

Motion to accept Zim Consulting proposal for \$12,500 to write ten grants

Mark motioned

April seconded

All in favor - Motion passed

Status: Completed

- ZIM Proposal for CO Skies Academy 1.9.20.pdf
-

6.2. Consider Annual Retreat

Board decided to table item to seek legal counsel and set structure.

Status: Completed

6.3. Establish Board Norms

Board decided to table discussio

Status: Completed

6.4. Policy Update

Suggested language for adding to the CSA Family Handbook

Learner (Student) Search

The school director or administrative designee may search the person of a learner, a learners locker, backpack or purse, if there is a reasonable suspicion to believe the learner may have a concealed weapon, narcotics, stolen property, or contraband. [U.S. Supreme Court Case: New Jersey v. T.L.O. (1985) 469 U.S. 325]

Board decided to not update policy

Status: Completed

6.5. Accept Board Resignation

Motion to accept Tammi Hoerner's resignation

Christa - motioned

Jenny - second

All in favor - Motion passed

Status: Completed

6.6. Consider new board member

Board decided to table consideration of new board member.

Status: Completed

7. Executive Session

7.1. Personnel matters

[C.R.S. § 24-6-402(4)(f).] Consider Director Evaluation

Status: Completed

- CSA Acheson DIRECTOR ILP 19-20.docx

7.2. Report Of Executive Session

The board must maintain a log of the amount of time spent on each topic during executive session and include the log in the minutes for that session.

Executive session began at 8:01pm and lasted for 40 minutes

Status: Completed

8. Board Comments

8.1. Board Comments

There were no board comments.

There were no Board comments.

Status: Completed

9. Closing Items

9.1. Next Meeting Date

February 27, 2020

Status: Completed

9.2. Adjournment

Status: Completed

Motion to approve the minutes.

Motion made by Christa Coryell

Seconded by Ralph Forsythe

Approved Yes No

Declined No Yes

Tabled: Return to committee named: _____ Further action needed:

Date Approve/Declined: 2/27/2020 By: Jenny Johnson Barker