

## MEETING MINUTES - Colorado Skies Academy

### Meeting

<b>Date</b>	Thursday, September 22, 2022
<b>Started</b>	5:30 PM
<b>Ended</b>	7:30 PM (MST)
<b>Location</b>	Colorado SKIES Academy 13025 Wings Way, Englewood, CO 80112 Zoom Meeting: <a href="https://zoom.us/j/7724665686">https://zoom.us/j/7724665686</a> Meeting ID: 772 466 5686 Dial in Number: 1-669-900-6833
<b>Purpose</b>	Regular scheduled meeting
<b>Chaired by</b>	Board Chair Christa Coryell
<b>Recorder</b>	MLN Julie Halliday

### Minutes

## 1. Opening Items

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### 1.1. Call The Meeting To Order & Welcome

- Board Chair Coryell called the meeting to order at 5:46 p.m. and read the School Mission Statement.

**Status:** Completed

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### 1.2. Roll Call

- Board Members Present: Christa Coryell, Mark Van Tine, Ralph Forsythe

**Status:** Completed

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### 1.3. Approve Agenda

- The Agenda was brought forward for consideration. Upon Motion by Member Coryell to approve the agenda, seconded by Member Forsythe, the Motion passed by unanimous vote.

**Status:** Completed

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### 1.4. Approve Minutes - 9/1/22 Regular Board Meeting

- The Minutes were brought forward for consideration. Upon Motion by Board Chair Coryell to approve the 9/1/22 Regular Board Meeting Minutes, seconded by Member Van Tine, the Motion passed by unanimous vote.

**Status:** Completed

### Documents

- Minutes-2022-09-01-v2 (1).pdf
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## 2. Public Comments

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## 2.1. Comments

- No Comments were made

**Status:** Completed

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## 3. Presentations to the Board

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### 3.1. School Facilitator - Curriculum Moment Presentation

- Ms. Lucy Howlett and MLN Maker, Nicole Huguenin gave a presentation to the Board on Entrepreneurship in Learning. The Board members were asked to participate and provide mentoring in the learner's project for the Golf Squadron's Vinyl Sticker Company.

**Status:** Completed

#### Documents

- Entrepreneurship CSA 2022-23.pdf
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## 4. Discussion And Communication Items

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### 4.1. Financial Report - G & G Consulting

- Financial Consultant, Brandon Chrisp presented the Financial Report to the Board.
- Mr. Chrisp also reviewed the FY22 Supplemental Budget and noted it needs to be approved by the Board as soon as possible. Board Chair Coryell noted she will schedule a Special Meeting to consider the Supplemental Budget.

**Status:** Completed

#### Documents

- Financial Report - August 2022.pdf
  - CSA FY22 Supplemental Budget 9.22.22.pdf
- 

### 4.2. Director Report

- School Director, Katie Dutton presented the Director's Report, detailed report attached. The following topics were covered:
  - Celebrations & Presentations
  - Curriculum Updates
  - Enrollment
  - Personnel & Staffing
  - Ongoing Efforts
  - Upcoming Events

**Status:** Completed

#### Documents

- 2022.09.22 Director's Report.pdf
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### 4.3. Committee Reports

- Executive Committee - Board Chair Coryell had nothing to report.
- Capital Campaign Committee - Member Van Tine had nothing to report.
- Safety and Security Committee - Member Forsythe had nothing to report.

- Board Development Committee - Board Chair Coryell reported there are 5 parents and 1 non-parent interested in joining the board. The Board will schedule a special meeting to review the board applications.
- School Accountability Committee - nothing to report

**Status:** Completed

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## 5. Executive Session

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### 5.1. Specialized details of security arrangements or investigation

- At 8:54 p.m. Member Coryell made a motion to enter into Executive Session under C.R.S. § 24-6-402(4)(d) specialized details of security arrangements with the School Director, Katie Dutton and MLN Facilities Director, Elaine Williamson to discuss urgent building security procedure changes, seconded by Member Forsythe. Roll Call Vote: Board Chair Coryell - Aye, Member Forsythe - Aye, Member Van Tine - Aye.
- The Board returned to regular session at 9:14 p.m.

**Status:** Completed

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## 6. Closing Items

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### 6.1. Board Comments

- No comments were made.

**Status:** Completed

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### 6.2. Next Meeting Date

- October 27, 2022

**Status:** Completed

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### 6.3. Adjournment

- Board Chair Coryell adjourned the meeting at 9:15 p.m.

**Status:** Completed

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Date: October 27, 2022

Motion to Approve the Minutes:

Motion by: Member Van Tine

Seconded by: Member Coryell

Approved

**COLORADO SKIES ACADEMY  
BOARD FINANCIAL DASHBOARD  
August 31, 2022**

	CSA	GREEN	YELLOW	RED
CURRENT RATIO(current assets/current liabilities)	1.39	1.75	1.5	1.25
CASH LIQUIDITY RATIO(cash/current liabilities)	1.39	1.5	1.25	1
DAYS CASH ON HAND	52	>90	<90	<30
FY23 ENROLLMENT FUNDING VARIANCE	\$ (446,285)	>0	0	<0

		GREEN	YELLOW	RED
		> 10% of	> 5% of	< 5% of
		Expenses or	Expenses or	Expenses or
		\$309,549	\$154,774	\$154,774
PROJECTED UNASSIGNED FUND BALANCE	\$ 43,999			

BALANCE SHEET OVERVIEW	
TOTAL ASSETS	\$ 445,023
TOTAL LIABILITIES	\$ 319,257
FUND BALANCE	
6710 · Non-Spendable Fund Balance	\$ -
6721 · Restricted for TABOR	\$ 91,850
6770 · Unrestricted Net Assets	\$ 136,922
Net Income	\$ (82,215)
TOTAL FUND BALANCE	\$ 146,557

FY23 ENROLLMENT FORECAST				
	BUDGETED	PROJECTED		
	STUDENT	FUNDED	ENROLLMENT	VARIANCE IN
	COUNT	ENROLLMENT	VARIANCE	FUNDING
Grade 6	75	75	0	\$ -
Grade 7	75	67	-8	\$ (102,008)
Grade 8	70	43	-27	\$ (344,277)
<b>Total</b>	<b>220</b>	<b>185</b>	<b>-35</b>	<b>\$ (446,285)</b>

PROFIT & LOSS vs. BUDGET OVERVIEW							
	ACTUAL	ANNUAL	% OF ANNUAL	OVER/(UNDER)	YEAR TO DATE	% OF YEAR TO	YEAR TO DATE
		BUDGET	BUDGET	ANNUAL	BUDGET	DATE BUDGET	BUDGET
TOTAL INCOME	\$ 470,526	\$ 3,106,119	15%	\$ (2,635,593)	\$ 517,687	91%	\$ (47,161)
TOTAL EXPENSES	\$ 573,532	\$ 3,095,489	19%	\$ (2,521,957)	\$ 515,915	111%	\$ 57,617
NET INCOME	\$ (103,006)	\$ 10,630	-969%	\$ (113,636)	\$ 1,772	-5814%	\$ (104,778)

**Colorado Skies Academy**  
**Profit & Loss Budget vs. Actual**  
**July through August 2022**

	<b>Jul - Aug 22</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>1000 · Foundation Revenue</b>	120,254	828,406	-708,152	15%
<b>3000 · State Revenue</b>	12,934	97,211	-84,277	13%
<b>4000 · Other Federal grants</b>	0	81,550	-81,550	0%
<b>5554 · Transfer In</b>	0	0	0	0%
<b>5710 · Per Pupil Revenue-PPR</b>	337,338	2,098,952	-1,761,614	16%
<b>Total Income</b>	<u>470,526</u>	<u>3,106,119</u>	<u>-2,635,593</u>	<u>15%</u>
<b>Gross Profit</b>	470,526	3,106,119	-2,635,593	15%
<b>Expense</b>				
<b>0100 · Salaries</b>	146,105	987,151	-841,046	15%
<b>0200 · Benefits</b>	50,072	325,342	-275,270	15%
<b>0300 · Professional svcs-assessment</b>	59,483	507,364	-447,881	12%
<b>0400 · Purchased Property Services</b>	160,545	818,705	-658,160	20%
<b>0500 · Other Purchased Services</b>	101,545	267,719	-166,174	38%
<b>0600 · Supplies</b>	22,655	76,092	-53,437	30%
<b>0700 · Property</b>	31,069	25,500	5,569	122%
<b>0800 · Other Objects</b>	2,058	87,616	-85,558	2%
<b>Total Expense</b>	<u>573,532</u>	<u>3,095,489</u>	<u>-2,521,957</u>	<u>19%</u>
<b>Net Ordinary Income</b>	<u>-103,006</u>	<u>10,630</u>	<u>-113,636</u>	<u>-969%</u>
<b>Net Income</b>	<u><u>-103,006</u></u>	<u><u>10,630</u></u>	<u><u>-113,636</u></u>	<u><u>-969%</u></u>



Addendum

**Colorado Skies Academy**  
**Balance Sheet Prev Year Comparison**  
**As of August 31, 2022**

	<u>Aug 31, 22</u>	<u>Aug 31, 21</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
8101A · Checking	445,023	187,232	257,791	138%
<b>Total Checking/Savings</b>	<u>445,023</u>	<u>187,232</u>	<u>257,791</u>	<u>138%</u>
<b>Other Current Assets</b>				
8142 · Grants receivable	0	174,008	-174,008	-100%
8181 · Prepaid expenses	0	3,194	-3,194	-100%
<b>Total Other Current Assets</b>	<u>0</u>	<u>177,202</u>	<u>-177,202</u>	<u>-100%</u>
<b>Total Current Assets</b>	<u>445,023</u>	<u>364,433</u>	<u>80,589</u>	<u>22%</u>
<b>TOTAL ASSETS</b>	<u><b>445,023</b></u>	<u><b>364,433</b></u>	<u><b>80,589</b></u>	<u><b>22%</b></u>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
7421B · Accounts Payable Bill.co	30,847	9,945	20,902	210%
<b>Total Accounts Payable</b>	<u>30,847</u>	<u>9,945</u>	<u>20,902</u>	<u>210%</u>
<b>Other Current Liabilities</b>				
7421 · Accounts Payable	261,231	91,147	170,084	187%
7471 · Payroll liabilities	27,179	74	27,105	36,500%
<b>Total Other Current Liabilities</b>	<u>288,410</u>	<u>91,221</u>	<u>197,189</u>	<u>216%</u>
<b>Total Current Liabilities</b>	<u>319,257</u>	<u>101,166</u>	<u>218,091</u>	<u>216%</u>
<b>Total Liabilities</b>	<u>319,257</u>	<u>101,166</u>	<u>218,091</u>	<u>216%</u>
<b>Equity</b>				
6721 · Restricted FB - Tabor Reserves	91,850	79,200	12,650	16%
6770 · Unrestricted Net Assets	136,922	292,875	-155,954	-53%
Net Income	-82,215	-108,808	26,593	24%
<b>Total Equity</b>	<u>146,557</u>	<u>263,267</u>	<u>-116,710</u>	<u>-44%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>465,814</b></u>	<u><b>364,433</b></u>	<u><b>101,381</b></u>	<u><b>28%</b></u>



**Colorado Skies Academy**  
**Profit & Loss Budget vs. Actual Expanded**  
**July through August 2022**

	<u>Jul - Aug 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>1000 · Foundation Revenue</b>				
1740 · Fees & activities	5,121	44,000	-38,879	12%
1750 · Fundraisers	500			
1760 · Gifts and Contributions	8,850			
1900 · Other Revenue from Local Source	0	25,000	-25,000	0%
1920 · Grants - Foundations	0			
1954 · Mill Levy Funds	82,546	500,593	-418,047	16%
1955 · Mill Levy Funds-O+M	23,237	138,813	-115,576	17%
1990 · Miscellaneous Revenue	0	20,000	-20,000	0%
1000 · Foundation Revenue - Other	0	100,000	-100,000	0%
<b>Total 1000 · Foundation Revenue</b>	<b>120,254</b>	<b>828,406</b>	<b>-708,152</b>	<b>15%</b>
<b>3000 · State Revenue</b>				
3113 · Capital construction	12,934	65,560	-52,626	20%
3140 · English Language Prof Act-ELPA	0	2,036	-2,036	0%
3898 · State Pension Contribution	0	29,615	-29,615	0%
<b>Total 3000 · State Revenue</b>	<b>12,934</b>	<b>97,211</b>	<b>-84,277</b>	<b>13%</b>
<b>4000 · Other Federal grants</b>				
4367 · Title II	0	1,587	-1,587	0%
4414 · ESSER III	0	79,300	-79,300	0%
4420 · ESSER II	0			
6368 · Title IV	0	663	-663	0%
<b>Total 4000 · Other Federal grants</b>	<b>0</b>	<b>81,550</b>	<b>-81,550</b>	<b>0%</b>
5554 · Transfer In	0	0	0	0%
5710 · Per Pupil Revenue-PPR	337,338	2,098,952	-1,761,614	16%
<b>Total Income</b>	<b>470,526</b>	<b>3,106,119</b>	<b>-2,635,593</b>	<b>15%</b>
<b>Gross Profit</b>	<b>470,526</b>	<b>3,106,119</b>	<b>-2,635,593</b>	<b>15%</b>
<b>Expense</b>				
<b>0100 · Salaries</b>				
<b>0110 · Salaries of regular employees</b>				
0110.1 · Salaries Admin	17,334			
0110.2 · Salaries Professional	112,395			
0110.4 · Salaries Paraprofessional	16,113			
0110.5 · Salaries Clerical	264			
0110 · Salaries of regular employees - Ot	0	962,151	-962,151	0%
<b>Total 0110 · Salaries of regular employees</b>	<b>146,105</b>	<b>962,151</b>	<b>-816,046</b>	<b>15%</b>
0150 · Stipends	0	25,000	-25,000	0%
<b>0190 · Bonuses</b>				
0190.5 · Bonuses Clerical	0			
<b>Total 0190 · Bonuses</b>	<b>0</b>			
<b>Total 0100 · Salaries</b>	<b>146,105</b>	<b>987,151</b>	<b>-841,046</b>	<b>15%</b>
<b>0200 · Benefits</b>				
<b>0211 · Life &amp; STD Expense</b>				
0211 · Life & STD Expense	0			
<b>0221 · Medicare</b>				
0221.1 · Medicare Admin	233			
0221.2 · Medicare Professional	1,525			
0221.4 · Medicare Paraprofessional	211			
0221.5 · Medicare Clerical	3			
0221 · Medicare - Other	0	14,314	-14,314	0%
<b>Total 0221 · Medicare</b>	<b>1,972</b>	<b>14,314</b>	<b>-12,342</b>	<b>14%</b>
<b>0222 · Social security</b>				
0222.2 · Social Security Professional	254			
<b>Total 0222 · Social security</b>	<b>254</b>			
<b>0230 · Retirement-PERA</b>				
0230.1 · PERA Admin	3,671			
0230.2 · PERA Professional	24,217			
0230.4 · PERA Paraprofessional	3,417			
0230.5 · PERA Clerical	56			
0230 · Retirement-PERA - Other	0	207,006	-207,006	0%
<b>Total 0230 · Retirement-PERA</b>	<b>31,361</b>	<b>207,006</b>	<b>-175,645</b>	<b>15%</b>
<b>0250 · Health insurance</b>				
0250.2 · Health Professional	13,062			
0250 · Health insurance - Other	3,334	70,107	-66,773	5%
<b>Total 0250 · Health insurance</b>	<b>16,396</b>	<b>70,107</b>	<b>-53,711</b>	<b>23%</b>
0251 · Dental insurance	0	2,191	-2,191	0%

**Colorado Skies Academy**  
**Profit & Loss Budget vs. Actual Expanded**  
**July through August 2022**

	<u>Jul - Aug 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>0252 · Vision Expense</b>				
<b>0252.2 · Vision Professional</b>	89			
<b>Total 0252 · Vision Expense</b>	89			
<b>0280 · State Pension Contribution</b>	0	29,615	-29,615	0%
<b>0290 · Other employee benefits</b>	0	2,109	-2,109	0%
<b>Total 0200 · Benefits</b>	50,072	325,342	-275,270	15%
<b>0300 · Professional svcs-assessments</b>				
<b>0313 · Banking service fees</b>	2,105	16,000	-13,895	13%
<b>0320 · Professional education svcs*</b>				
<b>0320c · Educational</b>	50,404			
<b>0320 · Professional education svcs* - Otr</b>	0	430,754	-430,754	0%
<b>Total 0320 · Professional education svcs*</b>	50,404	430,754	-380,350	12%
<b>0331 · Legal services</b>	0	5,000	-5,000	0%
<b>0332 · Audit &amp; accounting svcs</b>	0	10,000	-10,000	0%
<b>0334 · Consultant services</b>				
<b>0334c · Leadership Coaching/Training</b>	960			
<b>0334 · Consultant services - Other</b>	100	40,000	-39,900	0%
<b>Total 0334 · Consultant services</b>	1,060	40,000	-38,940	3%
<b>0335 · Medical Services</b>	4,000			
<b>0390 · Other Purchased Services</b>	1,915			
<b>0300 · Professional svcs-assessments - Othe</b>	0	5,610	-5,610	0%
<b>Total 0300 · Professional svcs-assessments</b>	59,483	507,364	-447,881	12%
<b>0400 · Purchased Property Services</b>				
<b>0410 · Utilities</b>	8,491	40,000	-31,509	21%
<b>0421 · Trash Service</b>	543			
<b>0423 · Custodial Services</b>	4,200	38,400	-34,200	11%
<b>0424 · Lawn Care</b>	1,999			
<b>0430 · Repairs &amp; Maintenance</b>	26,856	15,000	11,856	179%
<b>0441 · Rental of land &amp; buildings</b>	118,185	715,305	-597,120	17%
<b>0442 · Rental of equipment</b>	270	10,000	-9,730	3%
<b>Total 0400 · Purchased Property Services</b>	160,545	818,705	-658,160	20%
<b>0500 · Other Purchased Services</b>				
<b>0520 · Insurance Expense</b>	16,387	22,491	-6,104	73%
<b>0525 · Unemployment insurance</b>	530	3,833	-3,303	14%
<b>0526 · Workers' comp insurance</b>	0	12,520	-12,520	0%
<b>0531 · Telephone/fax/telecom</b>	1,771	22,032	-20,261	8%
<b>0533 · Postage &amp; Delivery</b>	0	1,576	-1,576	0%
<b>0534 · Online Services</b>	4,898			
<b>0540 · Advertising &amp; Marketing</b>	367	15,000	-14,633	2%
<b>0580 · Travel, Registration, Entr-PD</b>	0	10,200	-10,200	0%
<b>0594 · District Purchased Services</b>				
<b>0594A · District Services-SPED</b>	67,472	125,664	-58,192	54%
<b>Total 0594 · District Purchased Services</b>	67,472	125,664	-58,192	54%
<b>0595 · District purchased svcs-admin</b>	10,120	54,403	-44,283	19%
<b>Total 0500 · Other Purchased Services</b>	101,545	267,719	-166,174	38%
<b>0600 · Supplies</b>				
<b>0610 · General supplies</b>	8,539	40,800	-32,261	21%
<b>0611 · Office supplies</b>	4,237	2,040	2,197	208%
<b>0612 · Classroom Supplies</b>	3,091			
<b>0613 · Custodial/Building Supplies</b>	1,288			
<b>0616 · Assesment Supplies</b>	0			
<b>0630 · Food &amp; meeting expenses</b>	2,199	5,100	-2,901	43%
<b>0640 · Books &amp; periodicals</b>	0	15,300	-15,300	0%
<b>0650 · Electronic media-software</b>	3,300	12,852	-9,552	26%
<b>Total 0600 · Supplies</b>	22,655	76,092	-53,437	30%
<b>0700 · Property</b>				
<b>0730 · Equipment</b>	27,228			
<b>0733 · Furniture &amp; fixtures</b>	0	12,240	-12,240	0%
<b>0735 · Non-capital equipment</b>	3,841	13,260	-9,419	29%
<b>Total 0700 · Property</b>	31,069	25,500	5,569	122%
<b>0800 · Other Objects</b>				
<b>0810 · Dues &amp; fees</b>	2,051	8,527	-6,476	24%
<b>0840 · Contingency</b>	0	62,969	-62,969	0%
<b>0851 · Transportation/field trips</b>	0	6,120	-6,120	0%
<b>0890 · Misc. expenses-fundraising</b>	7	10,000	-9,993	0%
<b>Total 0800 · Other Objects</b>	2,058	87,616	-85,558	2%
<b>Total Expense</b>	<b>573,532</b>	<b>3,095,489</b>	<b>-2,521,957</b>	<b>19%</b>
<b>Net Ordinary Income</b>	<b>-103,006</b>	<b>10,630</b>	<b>-113,636</b>	<b>-969%</b>

**Colorado Skies Academy**  
**Profit & Loss Budget vs. Actual Expanded**  
July through August 2022

	<u>Jul - Aug 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Net Income	<u>-103,006</u>	<u>10,630</u>	<u>-113,636</u>	<u>-969%</u>

**Colorado Skies Academy**  
**Bank Transaction Details**  
**As of August 31, 2022**

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>1072 · Bill.com Money Out Clearing</b>							<b>0.00</b>
Bill Pmt -Check	08/04/2022	Bill.com	Tender Care Consulting LLC	https://app02.us.bill.com/BillPay?id=blp02LRLMMFBZTMpf6nd	7421B · Accounts Payable Bill.com	-2,000.00	-2,000.00
Bill Pmt -Check	08/04/2022	Bill.com	Xcel Energy	https://app02.us.bill.com/BillPay?id=blp02XRGBZTHLTApf6pn	7421B · Accounts Payable Bill.com	-2,122.32	-4,122.32
Bill Pmt -Check	08/04/2022	Bill.com	Anne Wodetzki	https://app02.us.bill.com/BillPay?id=blp02PQBDVLRGGUpf5y7	7421B · Accounts Payable Bill.com	-144.22	-4,266.54
Bill Pmt -Check	08/04/2022	Bill.com	Maker Learning Network	https://app02.us.bill.com/BillPay?id=blp02VPLYMUYODDPf6dv	7421B · Accounts Payable Bill.com	-5,062.04	-9,328.58
Bill Pmt -Check	08/04/2022	Bill.com	Gavin Allan Kunn	https://app02.us.bill.com/BillPay?id=blp02FRYFXPRCVOpf6te	7421B · Accounts Payable Bill.com	-542.50	-9,871.08
General Journal	08/04/2022	Bill.com		Bill.com 08/04/22 Payables Funding Payee:Payables Bill.com	8101A · Checking	9,871.08	0.00
Bill Pmt -Check	08/09/2022	Bill.com	Frontier Business Products	https://app02.us.bill.com/BillPay?id=blp02ZCTOSORDIBpsmqn	7421B · Accounts Payable Bill.com	-9.00	-9.00
Bill Pmt -Check	08/09/2022	Bill.com	ACWWA	https://app02.us.bill.com/BillPay?id=blp02EUCKJHNKOXpp4xx	7421B · Accounts Payable Bill.com	-2,159.97	-2,168.97
Bill Pmt -Check	08/09/2022	Bill.com	Total Cleaning Option	https://app02.us.bill.com/BillPay?id=blp02VOGSCSJQAGpp5ak	7421B · Accounts Payable Bill.com	-4,200.00	-6,368.97
Bill Pmt -Check	08/09/2022	Bill.com	Maker Learning Network	https://app02.us.bill.com/BillPay?id=blp02GLJSWLYDQYpp4x8	7421B · Accounts Payable Bill.com	-27,703.45	-34,072.42
Bill Pmt -Check	08/09/2022	Bill.com	Total Cleaning Option	https://app02.us.bill.com/BillPay?id=blp02VWDFDXMKPRpp5d	7421B · Accounts Payable Bill.com	-3,570.00	-37,642.42
General Journal	08/09/2022	Bill.com		Bill.com 08/09/22 Payables Funding Payee:Payables Bill.com	8101A · Checking	9.00	-37,633.42
General Journal	08/09/2022	Bill.com		Bill.com 08/09/22 Payables Funding Payee:Payables Bill.com	8101A · Checking	37,633.42	0.00
Bill Pmt -Check	08/10/2022	Bill.com	Magnify Signs	https://app02.us.bill.com/BillPay?id=blp02OUJPEYFQAMpsnip	7421B · Accounts Payable Bill.com	-367.16	-367.16
General Journal	08/10/2022	Bill.com		Bill.com 08/10/22 Payables Funding Payee:Payables Bill.com	8101A · Checking	367.16	0.00
Bill Pmt -Check	08/23/2022	Bill.com	Maker Learning Network	https://app02.us.bill.com/BillPay?id=blp02IFECXAUWXRs83l	7421B · Accounts Payable Bill.com	-4,437.05	-4,437.05
Bill Pmt -Check	08/23/2022	Bill.com	Cintas	https://app02.us.bill.com/BillPay?id=blp02SNLGISZNFQsaqd	7421B · Accounts Payable Bill.com	-94.93	-4,531.98
Bill Pmt -Check	08/23/2022	Bill.com	Protech Security, Inc.	https://app02.us.bill.com/BillPay?id=blp02WNIBGWXNWFqs81	7421B · Accounts Payable Bill.com	-1,658.41	-6,190.39
Bill Pmt -Check	08/23/2022	Bill.com	Maker Learning Network	https://app02.us.bill.com/BillPay?id=blp02JODVFBSTUGqs7ta	7421B · Accounts Payable Bill.com	-1,823.86	-8,014.25
Bill Pmt -Check	08/23/2022	Bill.com	Tender Care Consulting LLC	https://app02.us.bill.com/BillPay?id=blp02NDKIXRZUMqs7uk	7421B · Accounts Payable Bill.com	-2,000.00	-10,014.25
General Journal	08/23/2022	Bill.com		Bill.com 08/23/22 Payables Funding	8101A · Checking	10,014.25	0.00
Bill Pmt -Check	08/25/2022	Bill.com	Frontier Business Products	https://app02.us.bill.com/BillPay?id=blp02MRYJMIREKTr16vi	7421B · Accounts Payable Bill.com	-9.00	-9.00
General Journal	08/25/2022	Bill.com		Bill.com 08/25/22 Credit P22052102 - 4196851	8101A · Checking	-877.89	-886.89
General Journal	08/25/2022	Bill.com		Bill.com 08/25/22 Payables Funding	8101A · Checking	886.89	0.00
Bill Pmt -Check	08/30/2022	Bill.com	Cintas	https://app02.us.bill.com/BillPay?id=blp02CBTQCLWKFJrdr5a	7421B · Accounts Payable Bill.com	-494.38	-494.38
Bill Pmt -Check	08/30/2022	Bill.com	Maker Learning Network	https://app02.us.bill.com/BillPay?id=blp02DEALWKCVJErbuq	7421B · Accounts Payable Bill.com	-914.78	-1,409.16
Bill Pmt -Check	08/30/2022	Bill.com	Frontier Business Products	https://app02.us.bill.com/BillPay?id=blp02SEHNIKNOJMrdr1h	7421B · Accounts Payable Bill.com	-237.40	-1,646.56
Bill Pmt -Check	08/30/2022	Bill.com	Cintas	https://app02.us.bill.com/BillPay?id=blp02KSHKMIQCUNrdr5z	7421B · Accounts Payable Bill.com	-506.60	-2,153.16
Bill Pmt -Check	08/30/2022	Bill.com	Johnson Controls	https://app02.us.bill.com/BillPay?id=blp02NGFXBSLNTArdr4t	7421B · Accounts Payable Bill.com	-6,175.00	-8,328.16
Bill Pmt -Check	08/30/2022	Bill.com	Clean Cut Limited	https://app02.us.bill.com/BillPay?id=blp02UQUXELBGSLrbj4k	7421B · Accounts Payable Bill.com	-999.50	-9,327.66
Bill Pmt -Check	08/30/2022	Bill.com	Spectrum Enterprise	https://app02.us.bill.com/BillPay?id=blp02SLZXERYCKVrdr2s	7421B · Accounts Payable Bill.com	-1,569.45	-10,897.11
Bill Pmt -Check	08/30/2022	Bill.com	Cintas	https://app02.us.bill.com/BillPay?id=blp02XLIZMWYBUErdr6t	7421B · Accounts Payable Bill.com	-498.06	-11,395.17
Bill Pmt -Check	08/30/2022	Bill.com	Maker Learning Network	https://app02.us.bill.com/BillPay?id=blp02WUOVVNBCLTrbix3	7421B · Accounts Payable Bill.com	-190.40	-11,585.57
Bill Pmt -Check	08/30/2022	Bill.com	Orkin	https://app02.us.bill.com/BillPay?id=blp02OAFBCOVMBFrbj2t	7421B · Accounts Payable Bill.com	-105.30	-11,690.87
Bill Pmt -Check	08/30/2022	Bill.com	Maker Learning Network	https://app02.us.bill.com/BillPay?id=blp02BNWCNGVZXJrbj11	7421B · Accounts Payable Bill.com	-1,057.39	-12,748.26
General Journal	08/30/2022	Bill.com		Bill.com 08/30/22 Payables Funding	8101A · Checking	3,267.37	-9,480.89
General Journal	08/30/2022	Bill.com		Bill.com 08/30/22 Payables Funding	8101A · Checking	498.06	-8,982.83
General Journal	08/30/2022	Bill.com		Bill.com 08/30/22 Payables Funding	8101A · Checking	237.40	-8,745.43
General Journal	08/30/2022	Bill.com		Bill.com 08/30/22 Payables Funding	8101A · Checking	6,175.00	-2,570.43
General Journal	08/30/2022	Bill.com		Bill.com 08/30/22 Payables Funding	8101A · Checking	1,569.45	-1,000.98
General Journal	08/30/2022	Bill.com		Bill.com 08/30/22 Payables Funding	8101A · Checking	494.38	-506.60
General Journal	08/30/2022	Bill.com		Bill.com 08/30/22 Payables Funding	8101A · Checking	506.60	0.00
Bill Pmt -Check	08/31/2022	Bill.com	Holly Pierce	https://app02.us.bill.com/BillPay?id=blp02UJZCZDVVESrdr05	7421B · Accounts Payable Bill.com	-35.21	-35.21
Bill Pmt -Check	08/31/2022	Bill.com	Waste Management	https://app02.us.bill.com/BillPay?id=blp02SKMHPFUTWFrdrctd	7421B · Accounts Payable Bill.com	-140.22	-175.43
General Journal	08/31/2022	Bill.com		Bill.com 08/31/22 Payables Funding	8101A · Checking	175.43	0.00
<b>Total 1072 · Bill.com Money Out Clearing</b>						<b>0.00</b>	<b>0.00</b>

**Colorado Skies Academy**  
**Bank Transaction Details**  
As of August 31, 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>8101A - Checking</b>							<b>522,638.52</b>
Check	08/01/2022	Debit Card	Einstein Bros		0630 · Food & meeting expenses	-83.13	522,555.39
Check	08/01/2022	Debit Card	Amazon		-SPLIT-	-133.63	522,421.76
Deposit	08/01/2022			Square	1740 · Fees & activities	193.60	522,615.36
Check	08/02/2022	Debit Card	Amazon		-SPLIT-	-30.25	522,585.11
Check	08/02/2022	Debit Card	Walmart		0610 · General supplies	-79.94	522,505.17
Check	08/02/2022	1671	Amy Newman		0390 · Other Purchased Services	-1,292.04	521,213.13
Deposit	08/04/2022			Deposit	-SPLIT-	546.00	521,759.13
General Journal	08/04/2022	Bill.com		Bill.com 08/04/22 Payables Funding	1072 · Bill.com Money Out Clearing	-9,871.08	511,888.05
Check	08/05/2022	1666	Colorado Compressions		0334c · Leadership Coaching/Training	-960.00	510,928.05
Check	08/08/2022	Debit Card	Arapahoe County		0810 · Dues & fees	-14.49	510,913.56
Check	08/08/2022	Debit Card	Amazon		0610 · General supplies	-89.05	510,824.51
Check	08/08/2022	Debit Card	Amazon		0610 · General supplies	-194.81	510,629.70
Check	08/08/2022	Debit Card	Amazon		0612 · Classroom Supplies	-1,317.67	509,312.03
Deposit	08/08/2022			Deposit	-SPLIT-	754.33	510,066.36
Check	08/09/2022	Debit Card	Colorado Secretary of State		0810 · Dues & fees	-10.00	510,056.36
Check	08/09/2022	ACH	Wex Health		74710 · Flexible Spending	-56.27	510,000.09
General Journal	08/09/2022	Bill.com		Bill.com 08/09/22 Payables Funding	1072 · Bill.com Money Out Clearing	-9.00	509,991.09
General Journal	08/09/2022	Bill.com		Bill.com 08/09/22 Payables Funding	1072 · Bill.com Money Out Clearing	-37,633.42	472,357.67
Check	08/10/2022	Debit Card	Target		0610 · General supplies	-11.80	472,345.87
Check	08/10/2022	Debit Card	Target		0610 · General supplies	-43.71	472,302.16
General Journal	08/10/2022	Bill.com		Bill.com 08/10/22 Payables Funding	1072 · Bill.com Money Out Clearing	-367.16	471,935.00
Deposit	08/11/2022		Amazon	Amazon refund	0610 · General supplies	140.20	472,075.20
Check	08/11/2022	Debit Card	Walmart		0610 · General supplies	-9.72	472,065.48
Deposit	08/12/2022			Square	1740 · Fees & activities	8.46	472,073.94
Check	08/12/2022	Debit Card	Vangaurd Industries		0610 · General supplies	-47.15	472,026.79
Check	08/12/2022	Debit Card	Amazon		0610 · General supplies	-136.14	471,890.65
Check	08/12/2022	ACH	LogMeIn Communications, Inc		0531 · Telephone/fax/telecom	-885.64	471,005.01
Deposit	08/15/2022			Square	1740 · Fees & activities	3.31	471,008.32
Deposit	08/15/2022			Square	1740 · Fees & activities	3.80	471,012.12
Check	08/15/2022	Debit Card	Walmart		0610 · General supplies	-357.62	470,654.50
Check	08/15/2022	Debit Card	Walmart		0610 · General supplies	-889.68	469,764.82
Check	08/15/2022	1667	Holly Pierce		7471 · Payroll liabilities	-437.21	469,327.61
General Journal	08/15/2022	8.15.2022	Support Program - 2000-5000:2300 - Central Service: PPR pmt		0595 · District purchased svcs-admin	69,097.76	538,425.37
Check	08/16/2022	Debit Card	Amazon		0610 · General supplies	-31.53	538,393.84
Check	08/16/2022	Debit Card	Walmart		0610 · General supplies	-83.70	538,310.14
Deposit	08/17/2022			Square	1740 · Fees & activities	876.20	539,186.34
Check	08/17/2022	ACH	Bill.com		0313 · Banking service fees	-142.07	539,044.27
Check	08/17/2022	1668	Jataun Pye		7471 · Payroll liabilities	-440.84	538,603.43
Check	08/17/2022	1669	Motley, Meredith (V)	VOID:	0610 · General supplies	0.00	538,603.43
Deposit	08/19/2022		Instruction 1000-1999	Square	1740 · Fees & activities	662.02	539,265.45
Check	08/19/2022	Debit Card	Amazon		0610 · General supplies	-1.03	539,264.42
Check	08/19/2022	Debit Card	Amazon		0610 · General supplies	-1,147.15	538,117.27
Check	08/22/2022	Debit Card	Amazon		0610 · General supplies	-2.06	538,115.21
Deposit	08/23/2022		Instruction 1000-1999	Square	1740 · Fees & activities	145.35	538,260.56
General Journal	08/23/2022	Bill.com		Bill.com 08/23/22 Payables Funding	1072 · Bill.com Money Out Clearing	-10,014.25	528,246.31
Deposit	08/24/2022		Instruction 1000-1999	Square	1740 · Fees & activities	389.40	528,635.71
Check	08/24/2022	1670	Motley, Meredith (V)		0612 · Classroom Supplies	-1,628.20	527,007.51

**Colorado Skies Academy**  
**Bank Transaction Details**  
**As of August 31, 2022**

Type	Date	Num	Name	Memo	Split	Amount	Balance
General Journal	08/25/2022	Bill.com		Bill.com 08/25/22 Credit P22052102 - 4196851	1072 - Bill.com Money Out Clearing	877.89	527,885.40
General Journal	08/25/2022	Bill.com		Bill.com 08/25/22 Payables Funding	1072 - Bill.com Money Out Clearing	-886.89	526,998.51
Deposit	08/25/2022			Square	1740 - Fees & activities	194.70	527,193.21
General Journal	08/30/2022	Bill.com		Bill.com 08/30/22 Payables Funding	1072 - Bill.com Money Out Clearing	-3,267.37	523,925.84
General Journal	08/30/2022	Bill.com		Bill.com 08/30/22 Payables Funding	1072 - Bill.com Money Out Clearing	-498.06	523,427.78
General Journal	08/30/2022	Bill.com		Bill.com 08/30/22 Payables Funding	1072 - Bill.com Money Out Clearing	-237.40	523,190.38
General Journal	08/30/2022	Bill.com		Bill.com 08/30/22 Payables Funding	1072 - Bill.com Money Out Clearing	-6,175.00	517,015.38
General Journal	08/30/2022	Bill.com		Bill.com 08/30/22 Payables Funding	1072 - Bill.com Money Out Clearing	-1,569.45	515,445.93
General Journal	08/30/2022	Bill.com		Bill.com 08/30/22 Payables Funding	1072 - Bill.com Money Out Clearing	-494.38	514,951.55
General Journal	08/30/2022	Bill.com		Bill.com 08/30/22 Payables Funding	1072 - Bill.com Money Out Clearing	-506.60	514,444.95
General Journal	08/31/2022	Bill.com		Bill.com 08/31/22 Payables Funding	1072 - Bill.com Money Out Clearing	-175.43	514,269.52
General Journal	08/31/2022	8.31.22 PR	Support Program - 2000-5000:2400 - Administration	Direct Deposits	0110.1 - Salaries Admin	-69,207.79	445,061.73
Check	08/31/2022			Service Charge	0313 - Banking service fees	-39.00	445,022.73
Total 8101A - Checking						-77,615.79	445,022.73
<b>TOTAL</b>						<b>-77,615.79</b>	<b>445,022.73</b>



**COLORADO**  
**SKIES**  
**ACADEMY**

**Colorado SKIES Academy  
 School Director’s Report, 2022  
 September 22, 2022**

**Celebrations & Presentation**

- Lucy Howlett - Entrepreneurial Class Proposal
- Some fun - EOF B-17 visit, guest speaker, Lucy’s SOFIA flight
- Implementation of Honor Squad Points System
- Implementation of Blackboard Connect
- Implementation of alternative newsletter email system

**Curriculum Updates**

- MAP Fall 2022 Results - additional visualizations coming!

2022-23 Fall MAP Results							2021-22 Fall MAP Results						
		Red	Orange	Yellow	Green	Blue			Red	Orange	Yellow	Green	Blue
Reading	Grade 6	9	15	23	28	26	Reading	Grade 6	12	13	21	31	23
	Grade 7	14	11	16	32	27		Grade 7	21	9	21	28	22
	Grade 8	16	20	23	25	16		Grade 8	17	8	25	25	24
Language Usage	Grade 6	10	13	30	28	19	Language Usage	Grade 6	9	21	25	25	20
	Grade 7	11	16	23	29	21		Grade 7	19	14	16	23	28
	Grade 8	18	25	25	20	11		Grade 8	20	15	17	25	22
Math	Grade 6	6	11	27	24	32	Math	Grade 6	17	10	31	22	19
	Grade 7	12	19	22	25	22		Grade 7	15	18	26	22	29
	Grade 8	18	30	14	25	14		Grade 8	19	14	15	24	29
Science	Grade 6	5	8	15	33	38	Science	Grade 6	-	-	-	-	-
	Grade 7	8	10	17	24	42		Grade 7	-	-	-	-	-
	Grade 8	14	14	20	11	41		Grade 8	7	10	14	24	46

- Used MAP data to create and begin our ACC reading groups
- Working on additional ways to include “skill grouping” in our schedule - at least for math

## Current Enrollment 2022-2023

Grade	# Enrolled	# Non-Returning	# New	Change Since Last
6	75	N/A	N/A	-4
7	67	22	29	-5
8	53	35	20	-5
TOTALS	185	57	49	-14

- Added one new 6th grader and one new 7th grader
- Have been sharing Exit Interview survey; no responses
- Most families have announced their intent by enrolling in another school and aren't open to conversation after their decision
- Most recent moves seem motivated by concerns about:
  - Academics
  - Behavior/"bullying"

## Personnel & Staffing

### New Hires

- Care Team: Erin Regan (parent, will be librarian/office/substitute 3 - 4 days/week)
- Working to interview and onboard a few more Care Team members
- Making offer to candidate for School Counselor (licensed!)

### Resignations

- None

## Ongoing Efforts

- Forming & improving relationships with CCSD, including reaching out for help/guidance and attending district trainings and meetings - continues to go well
- Audit in progress; no news yet (good news!)
- Hiring - strategically examining options within budget constraints, focused on School Counselor (ESSER III funds) and Care Team (hourly support for teachers, front office, subs)
- Budget



- Contracted Services - looking for improvements, balancing “man-hour” consideration
- Looking carefully at ways to reduce spending due to lower than expected enrollment
- Processes/Procedures
  - NEW: Attendance, Enrollment, October Count (PowerSchool)
  - Explicit learner behavior expectations across the building
  - MTSS - academic and behavioral
  - Supporting learners with failing grades
  - Consequences for students who repeatedly inhibit learning of others
  - Explicit facilitator expectations across the building
  - Lunch/recess procedures (adults and learners)
  - After School Club procedures (adults and learners)
  - Registrar procedures, including handling records requests and keeping up student information files properly (with CCSD input)
  - Front Office procedures, including organization and storage, reception, Raptor, attendance, culture, expectations
  - Firming up emergency procedures and instructing on them to staff/learners
  - Formalizing practices in central location (virtual and paper) so tasks and expectations can be transferred to new hires as needed - build institutional knowledge
- Facilities
  - NEW: Light/electric issue
  - Addressing water drainage before winter
  - Tables in Village
  - Bids on beautification (painting, drywall)
- Access
  - Fully integrating RevTrak and PowerSchool for further Student Fee collection - still in progress
  - Front Office PowerSchool
  - Nurse consultant PowerSchool

## Recommendations / Discussion & Approval

### Events

- September 20 - Beacon Foundation Site Visit 12:30 - 2:00 pm → *will be rescheduled*
- September 29 - Learner Led Conferences 4:00 - 8:00 pm
- September 30 - Learner Led Conferences 12:00 - 7:00 pm
- Week of October 3rd - October Count Window