

MEETING MINUTES - Colorado Skies Academy

Meeting

Date	Thursday, June 25, 2020
Started	5:34 PM
Ended	8:55 PM (MST)
Location	Due to COVID-19 restrictions this meeting will be held virtually only. Zoom Meeting: https://zoom.us/j/7724665686 Meeting ID: 772 466 5686 Dial in Number: 1-669-900-6833
Purpose	Regular scheduled meeting
Chaired by	Christa Coryell
Recorder	Jenny Johnson Barker

Attendance

Present:	Suzanne Acheson, Shannon Barragan, Lynn Boop, Christa Coryell, Lori Deacon, Ralph Forsythe, Jenny Johnson Barker, Amer Kuric, April Lanotte, Chris Swathwood, Mark Van Tine, Chris West, Elaine Williamson
Absent:	Natasha Baugh, Esperanza Briones, Yvette Brown, Yvette Brown, April Cauthron, Dawn Evenson, Kathleen Fredette, Jonelle Godfrey, Jonelle Godfrey, Christina Jeffrey, Kim Lytle, Monique Myers, Monique Myers, Manuel Ortega, Amber Raskin, Carla Sanchez, Elaine Williamson
Invited guests:	Holly Pierce

Meeting documents

Minutes

1. Opening Items

1.1. Call The Meeting To Order

The meeting was called to order at 5:34 pm.

Status: Completed

1.2. Roll Call

Status: Completed

2. Executive Session

2.1. Conferences with attorney for the purpose of receiving legal advice on specific legal questions

5:39pm - 5:53pm

Status: Completed

2.2. Personnel matters

[C.R.S. § 24-6-402(4)(f).]

5:53pm- 6:36pm

Status: Completed

2.3. Report Of Executive Session

The board must maintain a log of the amount of time spent on each topic during executive session and include the log in the minutes for that session.

Executive Session 5:39pm-6:35pm

Status: Completed

3. Open Session

3.1. Approve Agenda

Motion by Christa to approve the agenda.

2nd by Chris S.

All in favor; non opposed.

Status: Completed

3.2. Approve Minutes

Minutes presented: May 28, 2020 Regular Session

Minutes presented: June 15, 2020 Emergency Session

Minutes presented: June 22, 2020 Emergency Session

Motion by Christa to approve the minutes from May 28, 2020, June 15, 2020 and June 22, 2020 sessions.

2nd by Ralph

All in favor; none opposed.

Status: Completed

- CSA_Meeting_Minutes-2020-06-15.pdf
 - CSA_Meeting_Minutes-2020-06-22.pdf
 - CSA_Minutes-2020-05-28.pdf
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4. Public Comments

4.1. Public Comments

Public comments can be permitted. Maintaining order and a professional environment while the public is respectfully heard protects the board's ability to efficiently accomplish the public's business.

There were no public comments.

Status: Completed

5. Discussion And Communication Items

5.1. Director Report

Director report by Suzanne Acheson.

Status: Completed

5.2. Service Provider Report

Service provider report by Lynn Boop.

Status: Completed

- 2020 May Colorado SKIES Academy Service Provider Report - Sheet1.pdf
-

5.3. Financial Report

Financial Report by Lori Deacon.

Status: Completed

5.4. Committee and Board Training Reports

Building and Facilities

Curriculum

Aerospace/Aviation Corporate Fundraising/Outreach

Safety and Security

Board Training Modules

Board Development committee update

Construction of the new school building remains on track for the estimated early September completion.

Board trainings are completed for this year.

Status: Completed

- Board_Self_Assessment.pdf
-

5.5. Discussion on Outreach events for 2020-2021 school year

Outreach committee is faced with the challenges of COVID but continues to use social media. The committee has also been in touch with a local restaurant that is interested in hosting a fundraiser event for CSA. The outreach committee is also currently attending a weekly farmer's market in Centennial, CO on Wednesday mornings each week.

The school has obtained yard signs promoting CSA. These are available at the office for pickup for all families, board members and perspective students.

Status: Completed

5.6. Evaluation of Services

Status: Completed

- Approved - Evaluation of Services_ Education Management Provider.pdf
-

6. Action Items

6.1. Consider/Approve proposed CSA policies

- Conflict of Interest (updated)
- Chromebook Agreement (further explained in School Director Report)
- CSA Health Policy (written by Nurse Consultant, D. Bradley, BSN)
- CSA Medication Policy (written by Nurse Consultant, D. Bradley, BSN)

Motion to approve 4 revised CSA policies by Christa.

2nd by Chris W.

All approved; non opposed.

Recess taken at 8:10pm

Meeting resumed at 8:24pm

Status: Completed

- CSA health policy summary (1).docx
 - CSA Medication Policy (1).docx
 - Conflict of Interest for Board (1).docx
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6.2. Consider/Approve 2020-2021 CSA School Director contract

Motion to approve Suzanne Acheson's contract by Christa.

2nd by Mark.

All in favor; non opposed.

Status: Completed

6.3. Reschedule Board Retreat meeting date

Board retreat scheduled for July 31, 2020 beginning at 9:00 am. Location TBD - either Rocky Mountain Metro Airport or Lowry.

Christa made motion to have retreat on July 31, 2020, location TBD.

2nd by Chris S.

All in favor; none opposed.

Status: Completed

6.4. Consider iLEAD Service Agreement

Chris S. presented our position in regards to the renewal of the iLead Service Agreement. Chris S. made a motion that the CSA would send to iLead via Fed Ex overnight mail on Friday, June 26 correspondence indicating the following:

The Education and Support Services Agreement between the School and iLead is hereby terminated pursuant to section 13(a) thereof, effective June 30, 2020. If, however, iLead executes and delivers the June 2020 Amendment to Education and Support Services Agreement to the School on or before June 30, the foregoing termination shall be void and the June 2020 Amendment shall control.

The motion was 2nd by April.

All in favor; non opposed.

Status: Completed

- 2020 Amendment CSA iSD.docx
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6.5. Review/Approve repayment of Loan to iLEAD Schools Development

Review of repayment of loans issued during bond issuance.

Christa made motion to pay note to iLead in full in the amount of \$61,342.32

2nd by Chris S.

All in favor; none opposed.

Status: Completed

7. Board Comments

7.1. Board Comments

There were no board comments.

Status: Completed

8. Closing Items

8.1. Next Meeting Date

Thursday, July 23, 2020 at 5:30pm

July 23, 2020 at 5:30 pm.

Status: Completed

8.2. Adjournment

Meeting was adjourned by Christa at 8:55pm.

Status: Completed
