



Job Title – School Director

Reports to – Executive Directors and Governing Board

Organization Overview

At Colorado Skies Academy, we have built a model based on what we believe to be the best of all that is out there. We believe passionately in project-based learning not because it's a fad but because it goes to the heart of how kids learn.

Learners and facilitators, at Colorado Skies Academy (CSA) are authentically engaged and committed to the work of learning through the lens of aerospace and aviation. This focus serves to prepare learners for advanced education and careers in aerospace industries by providing a combination of high-quality STEAM education (Science, Technology, Engineering, Arts and Mathematics) through Project Based Learning methodology. Aerospace-focused education is infused within each academic content area and becomes a natural component to much of what learners do.

We value and encourage leadership not just as a part of a career track but by instilling in each learner the confidence and character that inspire others.

Finally, we value the social and emotional development of our learners. We believe there is an implicit, as well as an explicit, curriculum to teach. Our goal is nothing short of learning to change the world.

Position Overview

Reporting to the Executive Directors and the Governing Board, the School Director serves as the educational leader, responsible for managing and implementing policies, procedures, educational programs and curriculum activities to ensure that all learners, administration, and staff are supervised in a safe and healthy environment that supports the mission and vision of Colorado Skies Academy.

The School Director will work collaboratively and establish strong, positive and effective relationships with all members of the school and communicate effectively with families and community.

School Director's regular hours are Monday through Friday during school hours and on additional days and times as needed to participate in Colorado Skies Academy's functions and career learning opportunities.

Duties and responsibilities

- Maintain professional competence through participation in professional development activities provided by the school and self-selected professional growth activities.
- Articulate and support the philosophy and direction of the Colorado Skies Academy academic program.
- Implement program initiatives through appropriate professional development for staff.
- Lead effectively within a team environment.
- Communicate effectively with staff, students, parents, community, private partners and outside agencies to better meet the needs of the students in the school.
- Use appropriate communication tools, especially current technologies.
- Exhibit and promote multicultural awareness, gender sensitivity and racial and ethnic appreciation.



- Implement a shared decision making process agreed upon by all stakeholders.
- Establish a framework for collaborative action and involve the school community in developing and supporting shared beliefs, values, mission and goals for the school.
- Analyze student assessment information and prepare reports and recommendations to the board based on this information.
- Make informed, objective judgments.
- Work with staff to create an effective staff development plan for all staff.
- Maintain and promote confidentiality as the norm under which the school operates.
- Annually evaluate the performance of all school-based staff.
- Employ and monitor acceptable accounting procedures in the maintenance of all fiscal records.
- Work effectively with the school governing board.

Other Responsibilities

- Exhibit a desire and ability to engage in continuing education, professional development and skill upgrading.
- Exhibit a willingness to work as a vital part of the site team to ensure continuous improvement for students, staff and the Colorado Skies Academy community as a whole.
- Demonstrate a love of students, enthusiasm for teaching, the belief that each student can and will succeed and the willingness to do whatever it takes to make that happen.
- Demonstrate a belief in Colorado Skies Academy's mission that all students will learn and successfully master the content and skills necessary for advanced post-secondary education.
- Create and maintain a safe, orderly, positive and effective learning environment.
- Create and maintain a climate of respect and fairness for all staff and students.
- Other duties as defined by the board or executive directors.

Required Qualifications

- Credential: Professional Administrative Credential and/or Masters Degree in Education or equivalent.
- At least five years experience in the education field.
- Management, administrative and instructional expertise.
- Curriculum implementation expertise, with a focus on STEAM, aerospace and aviation.
- Experience with school budgets.
- Willingness to learn about charter school leadership.

Preferred Qualifications

- Teaching Credential and/or Teaching Experience.
- Charter School Leadership Experience

Colorado Skies Academy is an Equal Opportunity Employer and is committed to fostering diversity within its staff.

Colorado Skies Academy promotes equal opportunity for all employees and applicants. In doing so, we comply with local, state, and federal laws and regulations to ensure an equal employment opportunity for everyone. We



don't discriminate in employment opportunities or practices on the basis of race, ancestry, color, religion, gender, sexual orientation, gender identity, national origin, age, disability, citizenship, military service obligation, veteran status or any other basis protected by federal, state or local laws. Our policies and personnel practices are intended to ensure that all of us are treated equally with regard to recruiting, hiring, and advancement, and our decisions on employment are made to further the principle of equal employment opportunities for employees.